

# Staff Employment Application



Our school exists to provide a distinctive, biblically-based education in a nurturing environment through which students are instilled with godly character, inspired to excel, and prepared for a life of enduring commitment to Christ. Your interest in being a part of such a ministry at Baymonte Christian School is appreciated. We invite you to fill out this application and return it to our school office. We will also contact your references. If we have continued interest in your candidacy we will arrange for a personal interview.

We realize that the key to a successful Christian school is its staff. We are seeking applicants who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models (Luke 6:40). It is our prayer that God will fulfill His perfect will in the lives of all applicants.

## Contact Information

|                  |                |          |
|------------------|----------------|----------|
| _____            |                |          |
| Last Name        | First Name     |          |
| _____            |                |          |
| Mailing Address  |                |          |
| _____            |                |          |
| City             | State          | Zip Code |
| _____            | _____          | _____    |
| E-mail           | Phone Number   |          |
| _____            | _____          |          |
| Application Date | Date Available |          |
| _____            | _____          |          |

## Statement of Faith

- We believe in the eternally existing, triune God: Father, Son and Holy Spirit.
- We believe in the deity of Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection and in His ascension to the right hand of the Father, where He now acts as High Priest, Mediator and Advocate for Christians.
- We believe in the present ministry of the Holy Spirit who unites all Christians in one body by His baptism, restrains evil, convicts people of sin and teaches Christians who are diligently seeking the truth.
- We believe that the Bible, consisting of the 39 Old Testament and 27 New Testament books, which comprise the canon of Sacred Scripture, is the complete and final revelation of the divine truth to the Church Age. We believe in the verbal, plenary inspiration of the original writings of the Sacred Scripture and that the Bible is, therefore, our inerrant and final authority in all matters of faith and practice.
- We believe all who receive Jesus Christ as Savior and Lord by faith are born again and become the children of God, and that these born-again believers are the only true Christians.

### Affirmation

I hereby affirm by my signature that I subscribe to the Statement of Faith as it is written and attest that I have not been convicted of a felony, a crime of moral turpitude, or a crime involving child abuse, nor do I have a record of a founded charge of child abuse.

|                        |       |
|------------------------|-------|
| _____                  | _____ |
| Signature of Applicant | Date  |

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## Position Desired

- Before/After Care       Classroom Aide       Coach       Lunch Service  
 Maintenance       Office       Summer Quest

How did you hear about the position for which you are applying? \_\_\_\_\_

Can you submit verification of your legal right to work in the US?  Yes  No

What are your long-term professional and educational goals? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Christian Background

Briefly give your Christian testimony: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Are there any additional doctrines or convictions not part of the Statement of Faith that we should be aware of?

Yes  No If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth, and conduct?  Yes  No

Denominational preference? \_\_\_\_\_

What is your local church affiliation? \_\_\_\_\_

In what church activities are you involved? \_\_\_\_\_

What other Christian service have you done since becoming a Christian? \_\_\_\_\_

Describe your routine of personal Bible study and prayer. \_\_\_\_\_

\_\_\_\_\_

What books have you read recently that have helped you spiritually? \_\_\_\_\_

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## Educational Qualifications

(List most recent first)

| High School/College Attended | Dates Attended | Degrees Earned |
|------------------------------|----------------|----------------|
| _____                        | _____          | _____          |
| _____                        | _____          | _____          |
| _____                        | _____          | _____          |

List any other educational advantages that you have had including travel/study abroad.

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List any books or articles that you have read recently that have helped you grow professionally.

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## Employment History

Please start with your current or most recent employer.

| Position           | Employer     | Dates of Employment |
|--------------------|--------------|---------------------|
| _____              |              |                     |
| Mailing Address    |              |                     |
| _____              |              |                     |
| City               | State        | Zip Code            |
| _____              |              |                     |
| Supervisor's Name  | Phone Number |                     |
| _____              |              |                     |
| Reason for Leaving |              |                     |
| _____              |              |                     |

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|          |          |                     |
|----------|----------|---------------------|
| Position | Employer | Dates of Employment |
|----------|----------|---------------------|

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Mailing Address

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| City | State | Zip Code |
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| Supervisor's Name | Phone Number |
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Reason for Leaving

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| Position | Employer | Dates of Employment |
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Mailing Address

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|-------------------|--------------|
| Supervisor's Name | Phone Number |
|-------------------|--------------|

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Reason for Leaving

## Personal References

Do not list family members or relatives for references.

Give three references who are qualified to speak of your spiritual experience and Christian service.

List your current pastor first.

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|      |              |          |
|------|--------------|----------|
| Name | Phone Number | Position |
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Give three references who are qualified to speak of your professional training and experience.  
List your current or most recent principal or supervisor first.

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| Name | Phone Number | Position |
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| Name | Phone Number | Position |
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Mailing Address

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| City | State | Zip Code |
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## **Applicant's Certification and Agreement**

I understand that Baymonte Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment, and that the facts set forth in this application are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact on the application, supporting documents, or interviews may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of when or how it was discovered. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize Baymonte Christian School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by state authorities and the FBI. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditional until the school has received the background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this application for employment is valid for no more than 120 days. After that, I must resubmit an application in order to be considered for positions at this school.

I understand that this is only an application for employment and that no employment or employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

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Signature of Applicant

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Date