Baymonte
CHRISTIAN SCHOOL

Student-Parent Handbook

Elementary

2026-2027



Dear Students and Parents,

Welcome to the 2026-2027 school year! Whether you are returning to Baymonte or new this year, we are so excited to see you.

As we start the school year, we are looking forward to all the good God has in store for us. Our focus verse for this year is Ephesians 3:17b-18: "And I pray that you, being rooted and established in love, may have power, together with all the Lord's holy people, to grasp how wide and long and high and deep is the love of Christ." Our prayer is that we will be rooted in love this year.

The Baymonte community is a special place. Our desire is to be a community of grace, to support and encourage one another, and to come together to promote God's Kingdom. We hope to do this by establishing and maintaining a great partnership between home and school.

This handbook is our playbook. It sets forth practical information about schedules, policies and procedures, dress code, behavior expectations, and consequences. We hope you find it a helpful resource.

Thank you for partnering with us this year!

In Christ,
Rachel Hofmann

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1. Mission, Vision and Core Values

1.1 Mission Statement

Baymonte Christian School offers a distinctively Christian and highly academic education in a loving and supportive environment.

1.2 Vision

Baymonte Christian School, believing a strong “today” builds a strong “tomorrow”, endeavors to educate students in a distinctively Christian environment, equipping them spiritually, intellectually, and physically to apply a Christian worldview as they meet life’s challenges and opportunities.

1.3 Core Values

We value:

- Challenging students to grow in their relationship with Christ.
- Guidance of positive social interaction and relationship building.
- Appropriate biblical integration in all subject areas.
- A structured environment where discipline is motivated by love for the students.
- A qualified, Christian staff committed to the children.
- A commitment to meeting the academic needs of students with a variety of abilities, challenging them to meet their full potential.
- Parent participation and open communication between the school and the home.
- An authentic, interdenominational community serving our greater community.
- Opportunities for students to develop extracurricular interests such as music, athletics, and art.

2. School Routine

2.1 Start and Dismissal Times

The following times have been established for the 2026-2027 school year:

Grade	Start	Regular Dismissal	Wednesday Dismissal	Minimum Day Dismissal
K	8:45	2:30	1:30	11:30
1	8:30	2:45	1:45	11:45
2	8:30	2:45	1:45	11:45
3	8:30	3:00	2:00	12:00
4	8:15	3:00	2:00	12:00

2.2 Arrival Procedure

Students should be dropped off at the entrance to the playground and not in the parking lot. Students should remain in vehicle until met by a staff person. Elementary students will meet their teacher on the blacktop each morning. All children dropped off before 8:00 a.m. will automatically be checked into extended care. Students should not arrive on campus prior to 7:30 a.m.

2.3 Bicycles

All students riding bicycles to school are to be well versed in and follow basic safety rules. Bicycles should be locked and parked in a bicycle rack only. Students should check in with the office if they need to store scooters, skateboards, onewheels, or similar devices during the school day.

2.4 Class Schedules

Elementary students will receive instruction in Reading and Language Arts, Mathematics, Science, Social Studies, and Bible; teachers will supplement core instruction with age-appropriate art projects and dramatic performances. In addition, students have weekly pullouts for PE, Music, and Library. Each teacher will share the daily schedule with the class. Detailed schedule information for each homeroom will be available at Back-to-School night.

2.5 Departure Procedure

K-4 students should be picked up at the gate by the elementary lunch tables at their designated pickup time. Students remaining in the pick-up area after 3:15

p.m. will automatically be checked into extended care.

2.6 Lost and Found

Each year, many articles of clothing, lunch boxes, and water bottles accumulate in the lost and found. To help prevent loss, it is recommended that all articles be marked with the student's name. The lost and found items are located in the extended care room. Any items not claimed by the end of each month will be donated to charity.

3. Academics and Special Classes

3.1 Homework

Homework is a valuable component in a student's education as it extends and reinforces the concepts taught during the school day. An appropriate average for homework is ten minutes for K-1 and increasing ten minutes for each grade level. Homework also helps the student develop a disciplined schedule and good study habits.

3.2 Grades

Grades indicate the student's standing with respect to what is expected for the grade he/she is in. It is expected that assessment scores will be considered in determining grades as appropriate for the student's age and the subject area.

Students in Grades K-2 receive grades of O (Outstanding), S (Satisfactory), N (Needs Improvement), or U (Unsatisfactory). Students in Grades 3-8 receive academic grades on a traditional A - F scale.

3.3 Report Cards and Conferences

Report cards are issued every quarter. At the end of the first quarter each teacher will schedule a conference with the parents to discuss the child's progress. Conferences allow the teacher and the parents to get acquainted, to inform the parents of the progress of their child and to provide an opportunity for any special circumstances to be discussed. Additional conferences may be scheduled throughout the year as deemed necessary.

3.4 Academic Awards

Certificates are awarded each semester to students in grades 3-4 who achieve the requirements for Special Recognition, Honor Roll and Honorable Mention. Special Recognition award is given to any student receiving a grade point average of 4.0. To be on the Honor Roll, a student must receive a 3.5 to 3.99 grade point average. Honorable Mention is awarded to students with a grade point average of 3.0 to 3.49.

3.5 Music

K-4 students participate in music classes twice each week. Instruction on the recorder begins in Grade 3. In Grade 4, students will play in the beginning band. The music teacher will coordinate instrument selection and provide information about instrument rental. Beginning band students will also participate in sectionals each week. Sectionals may be scheduled immediately before or after school.

3.6 Physical Education

Baymonte employs a P.E. Specialist who develops a structured program of varied activities that is designed to promote the physical fitness of our elementary students. Each elementary class visits the P.E. Specialist twice weekly. Students should wear appropriate footwear and clothing on P.E. days.

3.7 Library

The Baymonte Christian School Library exists to provide students with books for independent learning, to supplement course work and serve as research material and to encourage lifelong reading habits. The library contains books that are written from a Christian perspective as well as secular selections. All books are evaluated by the librarian or designated teaching staff before they are deemed appropriate for inclusion in the library collection. The librarian will encourage students to select books that are age appropriate. Parents are also encouraged to be involved in book choices and to discuss all reading materials with their children since parents may adhere to different standards and have different sensibilities concerning the appropriateness of any given book.

Elementary school students may visit the library once per week and may check out books to read at home. If books are not returned, replacement costs will be charged to student accounts in June.

4. Spiritual Development

Baymonte Christian School admits students from a variety of Christian denominations, as well as students from families who do not attend Church. Bible instruction will focus on communicating the core tenets of the Christian faith in a developmentally-appropriate manner for each grade level. In the event of questions regarding interdenominational differences in doctrine, teachers will refer students to their parents and church leaders.

4.1 Bible Classes

Students receive daily Bible instruction, which aims to develop Bible knowledge and help students form a Biblical worldview. Students in elementary school may be asked to study or memorize one verse each week. Teachers also integrate Bible instruction into other content instruction as appropriate.

4.2 Chapel

Once a week, our classes join together for a time of singing and hearing God's Word. Special speakers may share a message or a class may share a skit or play. Parents are always welcome to join us for chapel.

4.3 Missions Projects

Throughout the year, classes may organize to support local and international aid and evangelism projects. Students and families are encouraged to learn about the various ways the body of Christ can support those in need in our community and around the world. Some projects may involve raising small sums of money. Financial participation in these projects is always voluntary.

4.4 Character Awards

Elementary teachers will present a Character Award to each student to recognize and encourage the development of godly character. These presentations are scheduled during Chapel times throughout the school year. Parents will be notified in advance and are encouraged to attend when their child's award is presented.

5. Citizenship and Conduct

Baymonte Christian School exists to develop young people who know, serve, and love God and their neighbor. In all activities, Baymonte students and staff are

expected to hold to the following ideals:

- Developing Christian virtues such as love, honesty, courtesy, obedience, respect, and the discipline of mind and body in accordance with Scripture.
- Developing Christian citizenship and leadership in the school, one's chosen occupation, and in the community.
- Developing Christian scholarship according to God-given ability.

By virtue of their enrollment, students agree to live within the framework of the school's standards of conduct. While some may not have personal convictions in accord with these standards, enrollment at Baymonte obligates the student to adhere to them at all times. Students are to show respect for adults, each other, school property and school rules. Students are to respond appropriately to directions given by adults and are to use appropriate language while on the school grounds.

5.1 Items not allowed at School

In order for the Baymonte campus to be a safe and productive environment we require that students refrain from bringing distracting and unsafe items to school. This would include: electronic devices, toys, gum etc. Items prohibited by law such as weapons, prescription medications or other drugs should not be in the possession of students at any time on school grounds. Improper items will be confiscated and returned to parents.

5.2 Phones and Smart Watches

Elementary students have a variety of reasons to call home, some of which are necessary. A telephone is available in the school office for students to use. Students need permission from a teacher or office staff to use the school phone. Parents may also call the school to leave messages or speak to students in case of an emergency during school hours. Students are not allowed to use cell phones, smart watches, or similar devices during school hours. Student cell phones and smartwatches are to be turned off and kept in the student's backpack. Cell phones and smart watches will be confiscated and placed in the school office if seen during school hours; phones must be picked up by a parent or guardian.

5.3 Technology Policy

Students at Baymonte Christian School will be provided with access to technology, including iPads and/or Chromebooks, for educational purposes. Students

must follow established guidelines for acceptable use of technology in order to maintain the privilege of access to technology. The following guidelines have been established for all elementary students:

- Good digital citizenship is good citizenship. Students should accept and use technology as a gift from God and should honor God in all communication.
- Students should protect themselves and others by following teachers' instructions regarding appropriate sites when conducting research. Students should refrain from sharing any personal information while online.
- Students are expected to be careful when using technology and follow all directions for proper use. Students who deliberately damage computer equipment will receive consequences determined by the teacher or administration.

Students who misuse technology will receive consequences according to the nature and severity of misuse. Consequences will be similar to those imposed for violating other school rules and may include being given limited or no access to technology for a specified period of time.

5.4 Lunch and Playground Rules

1. Students should remain at the lunch tables until dismissed. Students are expected to maintain good behavior at the tables and should not sit on or walk on tabletops.
2. No eating in any area other than at the picnic tables. All trash should be put in trash cans and the table area cleaned before dismissal from the tables.
3. Students should stay in designated areas during recess times. Students should not be near the classrooms unless accompanied by a teacher. If there is a problem on the playground it should be reported to the teacher or playground supervisor on duty. Students may not go to the school office without permission.
4. Toys from home (example: stuffed animals, toy cars, trading cards) are not allowed at school. Some sports equipment (balls, jump ropes) may be allowed. Check with the playground supervisor before bringing items from home.
5. Rough games are not allowed. No pushing, tackling, shoving, hitting, or throwing wood chips. No clothing is to be pulled on during games.

6. Games such as tag, football, kickball, or soccer should be played on the field.

7. Games should be open to all classmates. No “locking or closing” of games. Be inclusive and friendly.

8. Playground equipment is to be used for its designed purpose and in a safe manner. This implies that students should slide down on their rear end only when using the slides and not climb up the slides, and that when using the swings students should not jump off swings, twist the swings, or run under the swings.

9. Students should not retrieve balls thrown over the preschool fence. Balls will be returned when the preschool staff are able to do so.

10. When the warning whistle blows, students should use the restroom or get water as needed. When the final whistle blows to end recess, students should return sports equipment to designated areas and line up promptly.

5.5 Discipline Procedure

Behavioral infractions as addressed as follows:

- Level 1- mild infraction. Consequences: brief verbal interaction and apology
- Level 2 - moderate infraction. Consequences: brief verbal interaction and apology, reflection sheet or brief time out as appropriate, contact parents.
- Level 3 - severe infraction. Consequences: discussion with administrator, reflection sheet and/or loss of recess, contact parents.

If a pattern of repeated infractions is observed, the student, parent, teacher, and administrator will meet to develop a behavior plan. Progress in meeting behavioral expectations may be a condition of continued enrollment.

5.6 Student Dress Code

The dress code is designed to contribute to a distinctive Christian education and promote an effective learning environment. Dress should be modest and appropriate for a school environment; it should not cause disruption or draw undue attention to individuals. The dress code is not designed to support or encourage the latest fashion trends or fads. This means that clothing bought at some popular clothing stores may not meet Baymonte guidelines.

Baymonte recognizes that families, and sometimes school personnel, interpret the dress code in different ways. We know consistency is a must, and to that end we have identified specific guidelines for what is and what is not acceptable. We ask that parents take responsibility for making sure their child complies with the dress code. If necessary, the student may be asked to call home for a change of clothes.

The following guidelines are applicable to all K-8 students:

- Shoes must be worn at all times. Sandals which cover the toe and have a heel strap are permitted.
- Boys may wear pants or shorts of fingertip length or longer.
- Girls may wear pants, shorts, skirts or dresses of fingertip length or longer.
- Ripped clothing (e.g. ripped jeans) should not have rips above the mid-thigh.
- Clothing should not expose students' undergarments.
- Tops must be long enough to extend well over the waist of the skirt or pants from both front and back. Students should be able to lift arms above head with no midriff showing.
- Spaghetti straps and strapless tops are not allowed.
- Clothing should not have inappropriate messages or advertisements. The administration reserves the right to interpret what is appropriate.
- Hats must be removed during Chapel, prayer, and pledges. If students wear hats during class, their eyes and ears should be visible and unobstructed at all times. Hoods should not be worn indoors.
- Students may wear earrings. No other piercings are permitted.
- Use of jewelry, cosmetics, etc. shall be handled at the discretion of the administration. Students should not bring make-up or nail polish to school.

6. Additional Information for Parents

6.1 Communication

6.1.1 School Newsletter

A schoolwide email newsletter is published weekly during the school year. Be sure to check the newsletter for information about upcoming events and school calendar updates.

6.1.2 Class Newsletters

Elementary teachers send home regular newsletters with information about assignments and class events. Typically these are sent on Friday or Monday. Classroom teachers will provide more information about the schedule and information they provide at Back-to-School night.

6.1.3 Email

All classroom teachers have a Baymonte email address. Teachers routinely check email. Please be sensitive to teacher working hours; in the event of an emergency or urgent request please contact the school office. Email is great for routine questions or briefly sharing concerns. In some situations, teachers may respond by requesting a phone conversation or in-person meeting to discuss concerns of a complex or confidential nature.

6.1.4 Parental Concerns

If your child has difficulty with social or academic adjustments, please contact his or her teacher first. After you have spoken with the teacher and you feel you need further assistance, please feel free to contact the school principal. The administration welcomes your input regarding the general operation of the school.

6.2 Attendance

6.2.1 Absences

Uninterrupted daily attendance is extremely important to the total development of the child. Therefore, regular, daily, punctual attendance is required. There are four reasons for excused absences. They are (1) illness, (2) bereavement, (3) medical/dental appointments, and (4) planned family activity with advanced notice. Baymonte Christian School defines excessive absences as more than ten (10) per semester. If students will be away from school for an extended period OR if a student's cumulative absences exceed ten per semester, the administration will schedule a conference to develop a student support plan.

6.2.2 Prearranged Absences

A pre-arranged absence is an absence in which it becomes a matter of convenience for the parents to keep the student out of school. It is essential that the school be notified at least one day in advance. If the student will be out for more than one day, please notify the school office well in advance to give the teacher

the opportunity to prepare the work he/she will miss. If a student is going to be out a week or more at least a week's notice is needed. The work should be turned in on the day the student returns to class to ensure he/she does not fall behind. Work turned in after this day may not receive full credit.

6.2.3 Makeup Work

When a student has been absent, the student should work carefully with the teacher to get any missed work made up as soon as possible. If a student misses more than three consecutive days of school, it would be advisable for the parents to arrange a conference with the teacher to coordinate make-up work.

In most circumstances, the maximum amount of time to receive credit for work missed is two school days for each day absent. The purpose of this policy is to limit the time students spend on making up back assignments at the expense of learning current material. Teachers may modify assignments, excuse assignments, or adjust the timeline for completing makeup work as needed to best support students.

If assignments are not made up by the end of a quarter or semester, and if at the discretion of the teacher there is just cause to allow further time for the student to make up back assignments, then the teacher may issue an incomplete grade for that grading period. When all assignments have been completed, a grade will be issued. The timeline for completion of remaining assignments shall be no more than three weeks. Failure to complete the missing assignments will result in the grade of 'F' being averaged in for those assignments. The subsequent grade will then be assigned for the preceding grading period.

6.3 Health and Safety

6.3.1 Illness at School

Students who become ill in class will be sent to the school office and a phone call will be made to the parents to make arrangements for the child to be picked up from school. We do not have the facilities to care for a child who is not feeling well for any extended period of time. It is very important that we have current emergency phone numbers for every student in case of illness or injury. (Please be sure to inform the office staff if any information on your child's Emergency Form changes.) If your child has a fever or has been vomiting or diarrhea, please keep them home. The child should be fever free for 24 hours before returning to school and 72 hours vomiting and diarrhea free.

6.3.2 Medication Policy

In compliance with state law, Baymonte has no medication other than acetaminophen (Tylenol) to give your child. If any other medication needs to be administered, the medication and a note signed by the parent and doctor must be sent with the child to the school office.

6.3.3 Appointments

Whenever possible, it is advisable that off campus appointments be scheduled outside of school hours so that students do not miss valuable instructional time. Students are allowed to leave school during school hours for medical, dental or emergency appointments. Please send a note to your child's teacher and the school office informing him/her of the appointment and pick-up time. Students must be signed out in the office by a parent or an authorized adult before leaving the campus.

6.3.4 Campus Visitation

During school hours, all campus visitors must obtain a Visitor's Pass from the school office prior to visiting the campus or a classroom, unless attending a scheduled event such as a class play or awards chapel.

6.4 Support Services

6.4.1 Extended Care

Extended care is available beginning at 7:30am and after school until 5:30pm, Monday through Friday, for students in Kindergarten - 5th grade. 6th grade students may be accepted at the director's discretion. Our extended care room is located directly across the parking lot from the school office. Extended care is a drop-in service.

If you have multiple students, you may drop them all off as early as 15 minutes before the first student's class begins at no charge. The current published rate will be assessed for care outside those hours. The hourly rate ($10 per hour) is calculated to the quarter-hour each time your child is in the program. Extended care charges will be included on your monthly Gradelink account the following month. Students not picked up during the 15 minute period after release from class will be automatically checked into daycare and must be signed out by a parent or authorized caregiver.

6.4.2 Lunch Program

Lunch is available to purchase through Boonli. A link is provided in the school newsletter and school website. Daily menus are available in the office and will also be published on the school website. In the event of an unplanned absence, please be sure to cancel student lunch orders before 9 AM.

6.4.3 Reading Intervention (IPI) Academic Support

Baymonte offers an Individualized Program of Instruction (IPI) for students needing individualized instruction in identified areas that are beyond the scope of normal classroom structure. Baymonte also cooperates with, and refers to, outside professional specialists as deemed necessary.

6.5 Special Events and Opportunities for Involvement

6.5.1 Field Trips

Field trips are planned at each grade level to enhance the educational program. Baymonte relies on parent volunteer drivers and chaperones for most field trips. Volunteers must register insurance and license information annually. Office staff can provide the necessary forms, which must be completed prior to transporting children.

6.5.2 Class Parties and Treats

Class parties are arranged by room parents. Elementary classes have parties at Thanksgiving, Christmas, Easter, and the End of the School Year. If you would like to send a special birthday treat with your child, you should make prior arrangements with your child's teacher. Please check with your child's teacher regarding any food allergies or dietary restrictions.

6.5.3 PTF

Baymonte has an active parent-teacher fellowship program open to all Baymonte parents. The purpose of the PTF is to stimulate open communication, closer partnership, and broadened community between parents, teachers, and the administration; to raise support for and through community-building activities that fall outside the school budget, and to generally support the vision and mission of Baymonte Christian School. Last year's PTF-sponsored events included the Ice Cream Social, Drive for Schools fundraiser, the annual Gala, Teacher Appreciation Week and much more. PTF meetings are scheduled monthly and announced in the school newsletter.